



# GSA eBuy: A Quick Guide

## Accessing AFG Group, Inc.

GSA eBuy is a powerful and intuitive acquisition tool used by thousands of US federal agencies and military services worldwide to achieve required competition, best pricing and value.

**AFG Group, Inc.** is an ENR Top 100 Construction Management Woman-Owned Small Business within the 00CORP Multiple Award Schedule under the Construction Management and Engineering Consulting Services Related to Real Property. AFG offers a full range of construction

management services, including: Programming & Planning, Procurement Strategies, Cost Estimating, Value Engineering, Constructability Reviews, Construction Inspection, Project Scheduling, Program Management, and On-Site Management.

**DID YOU KNOW?** An award can be made in as little as **3 days** after submitting an RFQ through eBuy.

### AFG Group, Inc.

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#### Contact Us

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#### UEI

JQ6WC2EM82Q3

#### Cage Code

1W3X8

**Woman-Owned Small Business**

#### GSA MAS Schedule

Contract # 47QRAA20D009J

## Procedure

- 1. Access** the eBuy Website - <https://www.ebuy.gsa.gov/ebuy/>
- 2. Log-In** to eBuy as a Buyer
  - a.** If you do not have an account, you can easily create a buyer account by selecting "Register for GSA eBuy" where you sign in as a Buyer
- 3. Select** Multiple Award Schedules
- 4. Select** 00CORP
- 5. Select** 871-7 – Construction Management and Engineering Consulting Services Related to Real Property
- 6. Select** Small Business (SB) or Woman-Owned Small Business (WOSB)
  - a.** Select AFG Group, Inc.
- 7. Select** two other Vendors to satisfy requirement for three (3) Vendors
- 8. Create** RFQ Title
- 9. Include** Description of Scope
- 10. Choose** RFP Close date 3 to 7 days from announcement
- 11. Select** Period of Performance
- 12. Attach** Documents (**Statement of Work**)
- 13. Attach** Line Items (**CLINS**)
- 14. Submit** the RFP. Vendors will be automatically notified upon posting.