



# GSA eBuy: A Quick Guide

## Accessing AFG Group, Inc.

GSA eBuy is a powerful and intuitive acquisition tool used by thousands of US federal agencies and military services worldwide to achieve required competition, best pricing and value.

**AFG Group, Inc.** is an ENR Top 100 Construction Management Woman-Owned Small Business within the 00CORP Multiple Award Schedule under the 871-7 – Construction Management and Engineering Consulting Services Related to Real Property. AFG offers a full range of construction

management services, including: Programming & Planning, Procurement Strategies, Cost Estimating, Value Engineering, Constructability Reviews, Construction Inspection, Project Scheduling, Program Management, and On-Site Management.

**DID YOU KNOW?** An award can be made in as little as **3 days** after submitting an RFQ through eBuy.

### AFG Group, Inc.

950 Herndon Parkway, Suite 200  
Herndon, VA 20170  
[www.afgcm.com](http://www.afgcm.com)

#### Contact Us

T | 703.435.0029

F | 703.435.0056

[contact@afgcm.com](mailto:contact@afgcm.com)

#### DUNS

004643164

#### Cage Code

1W3XB

#### Woman-Owned Small Business

#### GSA/PSS Schedule

Contract #GS-23F-0371P  
Industrial Group 871

## Procedure

1. **Access** the eBuy Website - <https://www.ebuy.gsa.gov/ebuy/>
2. **Log-In** to eBuy as a Buyer
  - a. If you do not have an account, you can easily create a buyer account by selecting “Register for GSA eBuy” where you sign in as a Buyer
3. **Select** Multiple Award Schedules
4. **Select** 00CORP
5. **Select** 871-7 – Construction Management and Engineering Consulting Services Related to Real Property
6. **Select** Small Business (SB) or Woman-Owned Small Business (WOSB)
7. **Select** AFG Group, Inc.
8. **Select** two other Vendors to satisfy requirement for three (3) Vendors
9. **Create** RFQ Title
10. **Include** Description of Scope
11. **Choose** RFP Close date 3 to 7 days from announcement
12. **Select** Period of Performance
13. **Attach** Documents (**Statement of Work**)
14. **Attach** Line Items (**CLINS**)
15. **Submit** the RFP. Vendors will be automatically notified upon posting.